



c/o IFF
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**Meeting Minutes
Working Group
West Cook County Housing Collaborative**

**February 24, 2014
10:30 a.m. – 12:00 p.m.
Oak Park Public Works
201 South Boulevard, Oak Park, IL**

I. Call to Order

The meeting was called to order by David Myers at 10:45 a.m.

II. Attendees

- Members Present: Alicia Ruiz (Berwyn); Tim Gillian (Forest Park); David Myers (Maywood); Tammie Grossman (Oak Park).
- Member(s) Absent: Tonita LeShore (Bellwood).
- Others Present: John Gerut and Kristine Giornalista (IFF); Marisa Novara (Metropolitan Planning Council).

III. Non-Agenda Public Comment

There was no non-agenda public comment.

IV. Agenda

Agenda accepted unanimously.

V. Program Progress

- See attached for written updates.
- HUD Grant - Status of Comprehensive Plans
 - Maywood's next step is to have a boards and commissions workshop.
 - Forest Park is completing a resident survey this week; the surveys were available online for residents to print and complete.
 - Oak Park's comprehensive plan steering committee will be reviewing the draft plan soon. It will go to Plan Commission in April.
 - T. Grossman reminded everyone to include the HUD disclaimer language in their final plans per HUD requirements.

VI. Strategic Planning

- J. Gerut explained the purpose of the meeting was to seek feedback on structuring the upcoming Leadership Meeting, which would gather the Steering Committee and other decision makers to discuss the strategic plan of WCCHC.
- K. Giornalista presented themes from the WCCHC member interviews, which were conducted in December 2013 and January 2014.
- K. Giornalista presented data gathered on the WCCHC housing markets, including information on foreclosures, business buyer activity, subsidized housing and long term vacancies. IFF will follow-up with clarification on what constitutes a business buyer.



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- J. Gerut highlighted the housing goals of the five municipalities, as defined by the comprehensive plans and the strategic planning interviews. T. Grossman added that Oak Park's goals should include transit-oriented housing.
- J. Gerut identified the common housing goals among the five municipalities:
 - Reduce foreclosures and mitigate their impact on neighborhoods
 - Improve or maintain current housing stock (with respect to quality, maintenance, accessibility, mix of housing types)
 - Maintain and attract new residents
 1. To support property tax base
 2. To promote a diverse population
- J. Gerut introduced draft mission, vision and values statements to guide the next five years.
 - T. Grossman, T. Gillian, D. Myers and A. Ruiz agreed to modify the mission statement to be presented at the Leadership Meeting: "The Collaborative works to strengthen the sub-regional housing market through intentional, collaborative initiatives and policies."
 - The group was comfortable with the vision and values statements:
 - Vision: The Collaborative envisions its housing stock to be of high quality, fully occupied and well maintained, with a diversity and balance of tenure and income.
 - Values Statements
 - A collaborative community atmosphere that is mutually beneficial to all neighborhoods in the region
 - Actionable, intentional programs and initiatives designed to achieve visible and measurable results
 - An open and transparent decision making process
- The group discussed the draft agenda for the Leadership Meeting.
 - T. Gillian recommended that we start with the structured agenda and be flexible with the format to allow discussions to develop.
 - The group discussed that the upcoming Leadership Meeting would "set the stage" for decision-making about future priorities and structure; a follow-up meeting in the summer with the Steering Committee would be needed.
 - T. Gillian recommended the environmental scan include information on the senior housing market.
 - IFF will make suggested modifications to the environmental scan presentation.

VII. Adjournment

The meeting was adjourned at 12:05 p.m.

Minutes submitted by Kristine Giornalista, IFF.